

**CONFEDERATED SALISH AND KOOTENAI TRIBES
OF THE FLATHEAD NATION
PO BOX 278
PABLO MT 59855
(406) 675-2700
PERSONNEL OFFICE FAX: (406) 675-2711
WEBSITE ADDRESS: cskt.org
E-mail: jan.gardipe@cskt.org**

*****VACANCY ANNOUNCEMENT*****

TITLE: Community Health Nurse – 1 or more
LOCATION: Tribal Health Department
SALARY: Exempt Position – Salary Negotiable
CLOSING DATE: Open Until Filled

SPECIAL CONDITIONS:

Position is a Testing Designated Position within the definition of the CSKT Drug Free Workplace Policy effective January 1, 1998. The successful applicant, if not already employed by the Tribes must pass a pre-hire drug test and serve a mandatory six (6) month probationary period.

Provides nursing services to individuals, families, and communities within designated population including: nursing assessment, screening and monitoring of health status, patient education, disease management, health and resource referral, and self-management support. Emphasis is on health promotion and disease prevention. Focus areas include: elder care, maternal child health, adolescent and adult health.

Duties of the position include, but are not necessarily limited to the following:

The Community Health Registered Nurse assists Tribal Health recipients and communities to maintain their highest level of health through:

- Formulate and implement evidenced based community health nursing programs for defined population
- Track community health status and evaluate health trends and risk factors of population groups
- Communicable Disease investigation, education, and follow-up
- Provide health education to individuals, families and community groups in various settings
- Conducts visits to homes, community settings, jail, schools, hospitals and clinics to provide patient care, counseling, and instruction in preventative, curative and rehabilitative health matters.
- As a member of the care team, plans, evaluates, and/or modifies treatment programs based on information gathered by observing and interviewing patients or populations

- Assists patients to access appropriate health/medical services and makes referrals to physicians, counselors, emergency rooms, home health agencies, fitness centers, other tribal departments, transportation services, etc.
- Participates in the development of and evaluation of standards of care and quality improvement monitoring
- Collaborates with members of the care team, other health care professionals and service providers to ensure optimal patient care
- Coordinates case conferences so all agencies involved can plan for the patient's continuity of care.
- Conducts epidemiological investigations during communicable disease outbreaks and coordinates these activities with the County and State "epi" staff as indicated.
- Provides consultation to reservation Head Start Centers on immunization and child health matters.
- Participates in service training programs and continuing education activities.

MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION):

- Bachelor of Science Degree in Nursing.
- At least one (1) year of Public Health Nursing experience
- One (1) year of supervisory experience preferred.
- Must have current Montana Registered Nurse License.
- Must participate in and support HIPAA training, as needed and required.
- Must adhere to CSKT social media policy and other CSKT Tribal policies regarding professional conduct.
- Must pass a background
- Valid State of Montana Driver's License.
- Completed background supplemental questionnaire.

DESIRABLE QUALIFICATIONS (AS DETERMINED BY THE INTERVIEW):

- Request position description for a detailed description of desirable qualifications.

SUBMIT:

1. Completed Tribal employment application.
2. Certified copy of academic transcript.
3. Completed background supplemental questionnaire.
4. Proof of enrollment from a federally recognized Tribe if other than CSKT.
5. If claiming veteran's preference, a copy of DD214 must be submitted.

FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION WILL RESULT IN IMMEDIATE DISQUALIFICATION DURING THE SCREENING PROCESS

SUBMIT ALL OF THE ABOVE TO: Evelyn Charlo, Personnel Office, PO Box 278, Pablo MT 59855, Telephone (406) 675-2700 Ext. #1029.

FOR MORE INFORMATION: Shonda Bolen, Tribal Health Department – (406) 675-2700 Ext. #5032