

**CONFEDERATED SALISH AND KOOTENAI TRIBES
OF THE FLATHEAD NATION
PO BOX 278
PABLO MT 59855
406.675.2700
PERSONNEL DEPARTMENT FAX: 406.675.2711
E-mail: cory.clairmont@cstk.org**

******V A C A N C Y A N N O U N C E M E N T******

TITLE: Custodian – 2 positions
LOCATION: Maintenance Department – Pablo, MT
SALARY: \$12.78 to \$14.84 per hour
CLOSING DATE: Thursday, December 7, 2017 @ 5:30 p.m.

SPECIAL CONDITIONS:

This is not a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. **The successful applicant, if not already employed by the Tribes must pass a pre-hire drug test. The successful applicant will be required to serve a mandatory six-month probationary period.**

DUTIES:

- Cleans and sanitizes each facility assigned utilizing universal precautions and the team concept.
- Operates advanced cleaning equipment.
- Maintains cleaning equipment by performing cleaning techniques and minor mechanical.
- Utilizes cleaning chemicals in a safe manner consistent with its use.
- Inventories and stocks supplies.
- Performs minor electrical, plumbing, and carpentry.
- Enhances the exterior of the facilities by removing snow and debris.
- In charge of ensuring the doors on facilities are locked for security purposes.
- Other duties as assigned.

MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION)

- Must possess a valid Montana driver's license.
- One (1) to two (2) years experience in commercial cleaning.
- One (1) to two (2) years experience in cleaning chemicals and their proper uses.
- One (1) to two (2) years experience in the operation of specialized cleaning equipment.

DESIRABLE QUALIFICATIONS (AS DETERMINED BY THE INTERVIEW):

- Knowledge in effective cleaning and sanitizing techniques.
- Knowledge in basic carpentry, plumbing, and electrical.
- Skilled in the mixing of cleaning chemicals.
- Skilled in the handling of hazardous waste.
- Skilled in dealing with people with different personalities and attitudes.

DESIRABLE QUALIFICATIONS (AS DETERMINED BY THE INTERVIEW):

- Ability to work under stressful conditions.
- Ability to establish and maintain effective working relationships. With the supervisor, other employees, and the general public.
- Ability to follow written and oral instructions.

SUBMIT:

1. Completed Tribal employment application. (Resumes may be submitted but may not replace or supplement the official tribal application).
2. Copies of relevant academic transcripts and training certificates.
3. Proof of a valid Montana driver's license.
4. If you are claiming Veteran's Preference, a copy of the DD214 must be submitted with the application.

FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION WILL RESULT IN IMMEDIATE DISQUALIFICATION DURING THE SCREENING PROCESS

SUBMIT ALL OF THE ABOVE TO: Evelyn Charlo, Personnel Office, P.O. Box 278, Pablo MT 59855, telephone 406.675.2700, ext. 1029.

FOR MORE INFORMATION:

Contact: John Neiss, Maintenance Supervisor @ 406.675.2700, ext. 1055.