

**CONFEDERATED SALISH AND KOOTENAI TRIBES
OF THE FLATHEAD NATION
PO BOX 278
PABLO MT 59855
406. 675.2700
PERSONNEL OFFICE FAX: 406. 675.2711
Website: csktribes.org
E-mail: cory.clairmont@cskt.org**

******VACANCY ANNOUNCEMENT****
(Re-Advertise due to lack of qualified applicants)**

TITLE: Family Defense Attorney – Contract position

LOCATION: Tribal Defender’s Department – Pablo, MT

SALARY: D.O.E. – Depends on experience

CLOSING DATE: Thursday, January 23, 2020 @ 5:30 p.m.

SPECIAL CONDITIONS:

This is not a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. **The successful applicant, if not already employed by the Tribes, must pass a pre-hire drug test and will serve a six-month probationary period.**

The Family Defense Attorney’s primary responsibility is to represent parents or guardians of children subject to child protection matters in Tribal Court. However, the Family Defense Attorney will assist in the planning and implementation of a Families in Need of Services pilot project that will divert families out of the adversarial court system. As a member of the holistic team, the Family Defense Attorney will assist walk-in clients, do community outreach, and approach their work not by moving cases through the system, but focusing on their clients’ needs within the context of their families and the tribal community.

SPECIFIC DUTIES ARE:

- Represents parents or guardians of children who are the subject of child protection matters in the Tribal Court. This includes advocacy both before and after petitions are filed. It includes representation at hearings, appeals, and any post-dispositional proceedings or issues that arise. The Defenders keep the door open to their clients, regardless of the outcome of the court case.
- Will assist the Managing Attorney in the planning and implementation of a pilot project in the Tribal Court that will divert child protection cases to a Families in Need of Services model.
- When caseload allows, represents clients in criminal court who have child protection matters pending as a collateral consequence to their criminal charge. Will provide coverage in criminal matters when necessary.

- Is occasionally on-call for weekend and holiday court duty to represent individuals at initial appearance or to address clients' needs in any emergency related to incarceration, mental health, or other Tribal Defender matters.
- Will keep data on client progress and provide summaries to the Managing Attorney or the Holistic Programming Director as requested.

MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION)

1. Must be a member in good standing of the State Bar of Montana or eligible for admission by February, 2020.
2. Must have been practicing law for three (3) years with at least one (1) year in the area of poverty law.
3. Experience in child protection cases is preferred but other transferrable experience will be considered. Criminal law experience is also preferred due to the overlap with child protection cases and to understand the collateral consequences to clients involved in the criminal justice system.
4. Must have and maintain a Montana State driver's license.

DESIRABLE QUALIFICATIONS (AS DETERMINED BY THE INTERVIEW):

- Must have knowledge of the social and cultural lifestyles of the reservation community and be able to communicate effectively with native clients and the native community.
- Must be willing to prepare correspondence and court documents with limited assistance from clerical staff.
- Must be able to prioritize, and manage a high volume of cases in an extremely fast-paced atmosphere. This includes the ability to think on one's feet in a pressured situation and to perform under stress, all with effective assistance to clients as a priority. A sense of humor goes a long way.

(Please request a copy of full position description for all desired qualifications)

SUBMIT:

1. Completed Tribal employment application.
2. Proof of license showing you are in good standing of the bar of the State of Montana, or provide proof of eligibility for admission.
3. Legal writing sample must be submitted.
4. Copy of valid state driver's license.
5. Certified copies of relevant academic transcripts and training certificates.
6. Proof of enrollment from a federally recognized Tribe if other than CSKT.
7. If claiming veteran's preference, a copy of DD214 must be submitted.

SUBMIT ALL OF THE ABOVE TO: Cynthia Matt, Personnel Office, P.O. Box 278, Pablo, MT 59855, telephone 406.675.2700 ext. 1259.

FOR MORE INFORMATION: Contact: Ann Miller, Attorney @ 675-2700 ext. 1125.

**FAMILY DEFENSE ATTORNEY
TRIBAL DEFENDERS DEPARTMENT
(CONTRACT POSITION)
(Re-Advertise due to lack of qualified applicants)**

This successful applicant must be in good standing of the State Bar of Montana or be eligible for admission by February, 2020. Must have been practicing law for three (3) years with at least one (1) year in the area of poverty law. Experience in child protection cases is preferred but other transferrable experience will be considered. Must have and maintain a Montana State driver's license. All applicants are required to submit a Tribal application, proof of license showing you are in good standing of the bar of the State of Montana, copy of valid state driver's license, copies of relevant transcripts and/or certificates, resume and legal writing sample to the Tribal Personnel Department, 406.675.2700 ext. 1259 or visit the csktribes.org website for the application. Salary is D.O.E., plus benefits. Closing date will be Thursday, January 23, 2020 @ 5:30 p.m. **The successful applicant, if not already employed with the Tribes, must pass a pre-hire drug test and serve a six-month probationary period.**

CSKT IS A TRIBAL MEMBER PREFERENCE EMPLOYER

PLEASE PUBLISH IN CHAR-KOOSTA CLASSIFIED ADS:

1. Thursday, December 16, 2020

PLEASE BILL TO:

**TRIBAL DEFENDERS DEPARTMENT
P.O. BOX 278
PABLO, MT 59855**

If you have any question, please contact Cory Clairmont @ 406.675.2700, ext. 1041. FAX: 406.675.2711 or e-mail cory.clairmont@cskt.org