

**CONFEDERATED SALISH AND KOOTENAI TRIBES
OF THE FLATHEAD NATION**

PO BOX 278

PABLO MT 59855

406. 675.2700

PERSONNEL DEPARTMENT FAX: 406. 675.2711

CSKT Website: cskt.org

E-mail: renee.joachim@cskt.org

******V A C A N C Y A N N O U N C E M E N T******

TITLE: Maintenance Technician

LOCATION: Kicking Horse Job Corp – Ronan, MT

SALARY: \$14.06 to \$16.33 per hour
\$ 29,244.80 to \$ 33,966.40 per annum

CLOSING DATE: Thursday, September 28, 2017 at 5:30 p.m.

SPECIAL CONDITIONS:

This is a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. The successful applicant, if not already employed by the Tribes must pass a pre-hire drug test and is subject to random testing during employment as is required to serve a mandatory six-month probationary period.

DUTIES:

- Performs carpentry, electrical, plumbing, masonry, refrigeration, appliance repair, and other related maintenance duties.
- Performs preventative and crisis maintenance on installed equipment in 26 buildings, well water system, and sewage lagoon. This to include; servicing and repair of furnaces, boilers, circulating pumps, cooling and heating equipment, and well pumps.
- Performs checks and tests on fuel consumption, water quality, and various tests on sewage lagoon.
- Performs as electrician and plumber on construction projects.
- Incumbent will perform all duties under the guidelines of the Center and Department of Labor, and any other governing agency to ensure that health and safety standards are upheld.
- Work irregular hours when required, and be on-call 24 hours a day.
- Perform other duties as assigned by Maintenance Supervisor.
- Responsible for accountability of assigned equipment for maintenance.
- Responsible for modeling, mentoring and monitoring appropriate employability skills and social skills for Career Success Standards.

MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION)

- Must possess a high school diploma or GED.
- Must have five (5) years of experience in the field of plumbing, electricity, carpentry, appliance repair, and masonry, water and waste systems.
- Must possess or be able to obtain a Montana Class D license.
- This is a Tested Designated Position.
- Will be required to pass a background investigation per PL 101-630.

DESIRABLE QUALIFICATIONS (AS DETERMINED BY THE INTERVIEW):

- Must have full knowledge of: plumbing, furnaces, boilers, circulating pumps, cooling and heating equipment, appliances, electrical wiring, well pumps and distribution systems.
- Must be able to do problem solving and trouble shooting on all equipment.
- Must be able to communicate in verbal and written form.
- Incumbent must be able to read and fill out reports, order supplies, and explain unusual work problems to supervisor students.

SUBMIT:

1. Completed Tribal employment application (resumes are not accepted).
2. Certified copies of relevant academic transcripts and training certificates.
3. Must possess a Montana Class D license.

FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION WILL RESULT IN IMMEDIATE DISQUALIFICATION DURING THE SCREENING PROCESS

SUBMIT ALL OF THE ABOVE TO: Evelyn Charlo, Personnel Department, P.O. Box 278, Pablo MT 59855, telephone 406.675.2700 ext. 1029.

FOR MORE INFORMATION:

Contact Daniel Tromp, Business Manager @ 675.2700, ext. 6307.