

**CONFEDERATED SALISH AND KOOTENAI TRIBES  
OF THE FLATHEAD NATION  
PO BOX 278  
PABLO MT 59855  
(406) 675-2700  
PERSONNEL OFFICE FAX: (406) 675-2711  
WEBSITE ADDRESS: [csktribes.org](http://csktribes.org)  
E-mail: [jan.gardipe@cskt.org](mailto:jan.gardipe@cskt.org)**

**\*\*\*\*VACANCY ANNOUNCEMENT\*\*\*\***

**TITLE:** Relief Pharmacist - 1 or more  
**LOCATION:** Tribal Health Department  
**SALARY:** Exempt Position – Salary is Negotiable  
**CLOSING DATE:** Open until filled

**SPECIAL CONDITIONS:**

This is a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. **The successful applicant, if not already employed by the Tribes must pass a pre-hire drug test and serve a mandatory six (6) month probationary period.**

**DUTIES:**

- Prepares and dispenses medication to patients.
- Counsel's patients on safe and effective use of drugs.
- Provides clinical drug information to physicians, nurses and patients.
- Maintains necessary legal records on control items and other prescription products.
- Prepackages manufacturers and compound products not commercially available.
- Inspects all storage places for drugs to insure proper storage conditions, checks age and conditions of all medications.
- Reviews patient's medication profile for safety, logic, and effectiveness of drug therapy.
- Maintains stock of drugs for emergency situations. Checks emergency drugs in clinic on a routine basis.
- Treats minor acute conditions of patients not requiring prescription drugs, e.g., headaches, upper respiratory tract infections, skin sores, etc.
- Performs other duties as assigned.

**MINIMUM RECRUITING QUALIFICATIONS AS REFLECTED ON TRIBAL EMPLOYMENT APPLICATION:**

- Must have a minimum of a bachelor's of science degree in Pharmacy.
- Current Montana State Pharmacy License
- Applicant is not eligible for benefits
- Must possess a valid driver's license

**DESIRABLE QUALIFICATIONS (AS DETERMINED BY THE INTERVIEW):**

- Request a copy of position description for full details.

**SUBMIT:**

1. Completed Tribal employment application.
2. Copy of academic transcript.
3. Completed supplemental background questionnaire.
4. Proof of enrollment from a federally recognized tribe if other than CSKT.
5. If claiming veteran's preference, a copy of the DD214 must be submitted.

**FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION WILL RESULT IN IMMEDIATE DISQUALIFICATION DURING THE SCREENING PROCESS**

**SUBMIT ALL OF THE ABOVE TO:** Tyshina Whitworth, Personnel Office, PO Box 278, Pablo, MT 59855, telephone (406) 675-2700 Ext. #1043.

**FOR MORE INFORMATION CONTACT:**

Shonda Bolen -Tribal Health Department at (406) 675-2700 Ext. #5032.