

**SUPPLEMENTAL QUESTIONNAIRE FOR POSITIONS REQUIRING BACKGROUND INVESTIGATION**

**BACKGROUND INFORMATION**

**Please Read Carefully and Thoroughly**

Your answers should include convictions resulting for a plea of nolo contendere (no contest), but omit:

(1) traffic fines of \$ 300.00 or less, (2) any violation of law committed before your 16<sup>th</sup> birthday, (3) any violation of law committed before you 18<sup>th</sup> birthday if finally decided in juvenile court or under a Youth Offender Law, (4) any conviction set aside under the Federal Youth corrections Act or similar state law, and (5) any conviction whose record was expunged under Federal or State Law.

Section 231 of the Crime Control Act of 1990, Public Law 101-647, requires that employment applications for Federal child care positions have applicants sign a receipt of notice that a criminal record check will be conducted.

If you answer "yes" to any of the following questions use the additional space section at the end of this application to provide the date, explanation of the violation, disposition of the arrest or charge, place or occurrence and the name and address of the police department or court involved.

1. Have you even been arrested for or charged with an offense involving a child? **YES or NO**
2. Have you ever been arrested for or charged with a drug felony? **YES or NO**
3. Have you ever: (1) been arrested for or charged with a crime involving a child, and/or (2) been found guilty of, or entered a plea of nolo contendere or guilty to any offense under Federal, State or Tribal law involving crimes of sexual assault, molestation, exploitation, contract or prostitution, or crimes against persons? **YES or NO**
4. Have you even been arrested for or charged with a crime of violence? **YES or NO**
5. Have you ever been arrested for or charged with a crime against persons, including but not limited to murder, manslaughter, vehicular homicide, robbery, assault, battery, rape, false imprisonment, or mayhem? **YES or NO**
6. During the last 10 years, have you been convicted, been imprisoned, been on probation, or been on parole? (including felonies, firearms, or explosives violations, misdemeanors, and all other offenses) **YES or NO**
7. Have you been convicted by a military court/martial in the past 10 years? (if no military service, answer "No".) **YES or NO**
8. Have you been charged with any violation of Federal, State or Tribal Law? **YES or NO**

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- 9. During the last five (5) years, were you fired from any job? YES or NO
- 10. During the last five (5) years, did you quit a job after being told you would be fired? YES or NO
- 11. During the last five (5) years, did you leave any job by mutual agreement following allegations of misconduct? YES or NO
- 12. During the last five (5) years, did you leave a job by mutual agreement following allegations or unsatisfactory performance? YES or NO
- 13. In the last five (5) years, have you been arrested for, charged with, or convicted of, been imprisoned, been on probation, or been on parole for any offense(s)? Include all offenses where you have been found guilty, pled guilty or nolo contendere (no contest). -Leave out traffic fines of less than \$ 150.00- YES or NO

**\*If you answered YES to any of the questions, please indicate the number of question followed by an explanation of what happened and the outcome\***